



## **URGENTLY REQUIRED**

**PT Nusantara Sawit Sejahtera Tbk** is a national company headquartered in Jakarta, we are a fast growing palm oil producer in Central Kalimantan, Indonesia. To support our business growth, we are looking for a smart, hardworker, fast learner person to be placed in HO – Jakarta to fill the following position :

### **IT Technical Support**

#### **Basic/Required Qualification:**

1. Minimum Diploma Degree or Bachelor's degree in Computer Science, Information Technology, or related field.
2. Minimum 1 year experience in related field.
3. Technical Support and Troubleshooting computer skills.
4. Honest, able to work under pressure, able to work in a team, have good communication, analytical and problem solving skills (Network, OS, Computer Hardware and other IT supporting devices).
5. Ability to work in a fast-paced environment and manage multiple tasks at once.
6. Willing to travel to remote area (plantation site).
7. Willing and able to work overtime, on weekends/holidays if necessary depending on the situation and conditions.

#### **Technical Capabilities:**

- 1) Have experience and understand about how to install, configure, create work schedules to monitor performance, improve performance and resolve various problems that occur in the Microsoft Windows Operating system. Also understand how the Microsoft Windows Operating system works in depth so that you can communicate with the hardware on the computer and can communicate with other IT devices.
- 2) Have experience and understand the concepts of LAN and WAN and have experience configuring Network Devices that use Hub/switch, Internet modem, Wireless AP or Wireless Router.
- 3) Have configuration experience and understand how several other IT support devices work such as Printers, Scanners, Attendance Machines, UPS and IT devices in general.

- 4) Understand in depth how a computer works by knowing several stages of the work of several hardware components in a computer, especially the processor, memory and hard disk.
- 5) Have experience and knowledge of how to work, how to install, how to configure MS Office, MS Outlook and several other work support software that are generally often needed and used by companies.
- 6) Able to create and carry out maintenance schedules for computers and other computer support devices.

Kirimkan surat lamaran dan CV beserta foto terbaru ke email :

**[recruitment@ciptaplantation.com](mailto:recruitment@ciptaplantation.com)**